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1 Client Portal Overview

The ACF Client Portal allows ALDI staff to have real time access to shipping information relating to their product orders. Aldi can now access shipping status and quotes for core range product orders online via the ACF website portal. **It is Aldi’s responsibility to notify ACF of any new staff requiring access, and to disable access for any departing staff.**

2 ALDI Access for Viewing Shipping Status for Core Range Product Orders

2.1 Accessing the ACF Client Portal via ACF website

Go to www.acagents.com.au

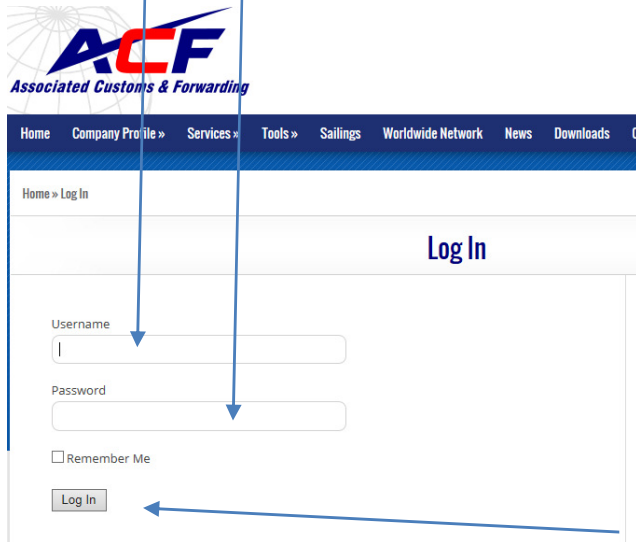
Click on the Log In tab



Enter Client username and password (which ACF will have provided to authorised ALDI users) eg:

Username: aldi

Password: passw0rd



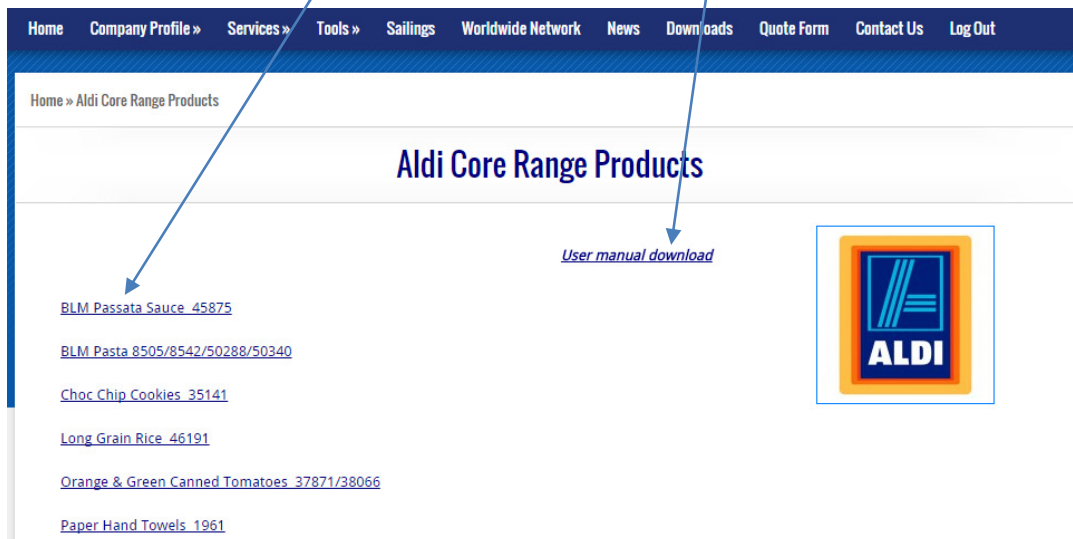
Then click on Log In

The Client Portal takes the Client to their secure web page.

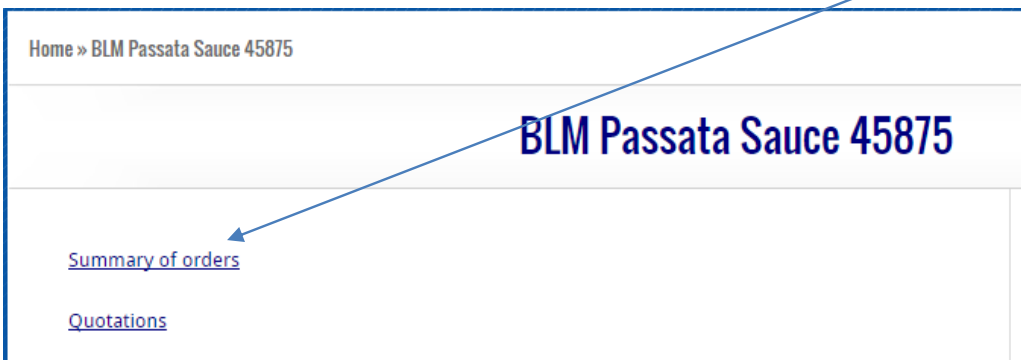
2.2 Accessing Product Orders & Shipping Information

To view Product Orders/Shipping Information and Quotes for Aldi Core Range orders, click on the required Product.

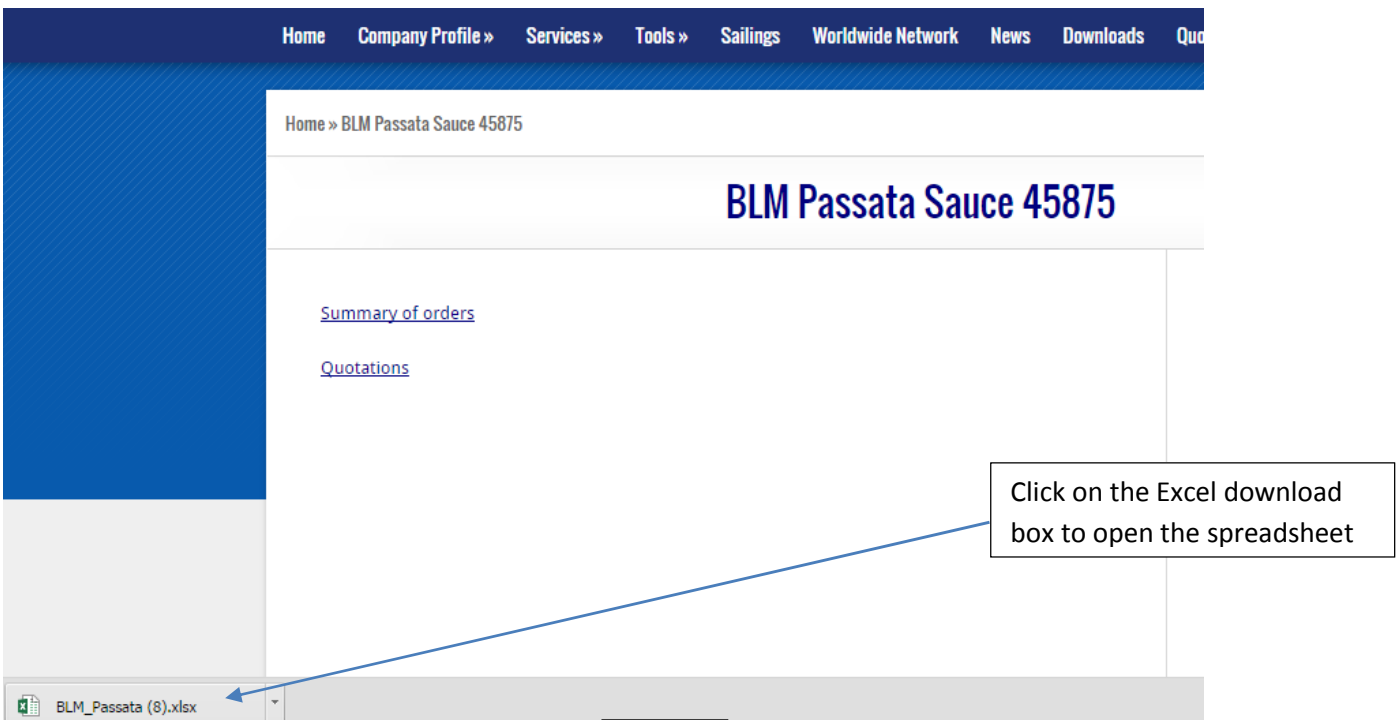
Note: This User Manual can be downloaded from this Homepage.



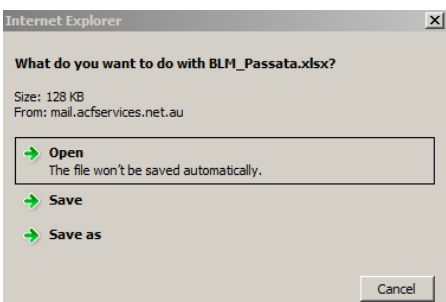
To view a spreadsheet of orders and shipping information, click on the “Summary of orders”



Clicking on the menu option will result in a prompt to download/open the spreadsheet – the exact format of this prompt depends on the browser being used. For example:



Or, you may see this prompt – click Open or Save as required:



The spreadsheet will open and can be viewed or saved.

PROTECTED VIEW Be careful—files from the Internet can contain viruses. Unless you need to edit, it's safer to stay in Protected View. Enable Editing

Prestons

ACF Associated Customs & Forwarding

BLM Passata - Passata Sauce - 45875 - Italy - Prestons

ALDI PO No.	Region	Date Rcvd CC of Fax from ALDI Order	Date contacted O/S Supplier	P/Up date Ex Works	Suggested load dates from	Product Code	No of Cases	Container size	Vessel Name	CTRR #	ETD Vessel Sailing Date	Approx Vessel ETA SYD	Required delivery date into ALDI (Region)	Actual delivery date to ALDI	Comments
PRE-57956		23/10/14	23/10/14	07/11/14	10/11/14	45875	2030	20	suggested Xin Beijing changed rotation	CAXU 6761886	21/11/15	10/01/15	20/01/15	20/01/15	1234875
PRE-75370		04/11/14	04/11/14	19/11/14	17/11/14	45875	2030	20	Asiatic Summer suggested and disposed Cscr Europe	UACU 3792207	24/11/15	29/01/15	30/01/15	06/02/15	1 carton damaged in transit Rep
PRE-38113		12/11/14	12/11/14	27/11/14	01/12/14	45875	2030	20	suggested and disposed Kin Hong Kong	UACU 3935606	06/12/15	05/02/15	09/02/15	13/02/15	2 short delivered pallets which w
PRE-98868		19/11/14	19/11/14	04/12/14	15/12/14	45875	2030	20	suggested and disposed Xin Hong Kong	UACU 3875533	21/12/15	19/02/15	17/02/15	25/02/15	*****Mixed cases*****
PRE-27345		01/12/14	01/12/14	16/12/14	15/12/14	45875	2030	20	suggested and disposed Xin Hong Kong	UACU 3519640	21/12/15	19/02/15	21/02/15	27/02/15	*****Mixed cases***** 1 case dar
PRE-29183		02/12/14	02/12/14	17/12/15	29/12/14	45875	2030	20	suggested Al Hilal suggested and disposed Uasc Umm Qasr	CRXU 2222540	29/12/15	24/02/15	08/03/15	06/03/15	FACTORY CLOSED 24 DEC - 6
PRE-59841		22/12/14	22/12/14	09/01/15	12/01/15	45875	2030	20	suggested and disposed Cosca Prince Rupert	UACU 3968390	23/01/15	20/03/15	27/03/15	02/04/15	we picked up 24th, currently beir
PRE-17827		27/01/15	27/01/15	11/02/15	09/02/15	45875	2030	20	suggested and disposed Cosca Africa	HJCU 8172272	17/02/15	10/04/15	15/04/15	17/04/15	Hanjin Service
PRE-37761		10/02/15	11/02/15	25/02/15	23/02/15	45875	2030	20	suggested and disposed Cosca Oceania	GLDU 9648443	03/03/15	23/04/15	29/04/15	04/05/15	** please note damage - notified
PRE-46304		16/02/15	17/02/15	03/03/15	09/03/15	45875	2030	20		BSIU 2395798	23/03/15	06/06/15	05/05/15	12/05/15	Dear Tania -- Please note that C

2.3 Accessing Quotes

Follow the same procedures as above, click on the Quotations link...



ACF Associated Customs & Forwarding

Home Company Profile » Services » Tools » Sailings Worldwide Network News Downloads

Home » BLM Passata Sauce 45875

BLM Passata Sauce 45875

[Summary of orders](#)

[Quotations](#)

A list of past and current Quotations displays. Click on the required Quote to open.

ftp://www.acfservices.net.au/Aldi%20Products/BLM_Passata/Quotations

Index of /Aldi Products/BLM_Passata/Quotations

Name	Size	Date Modified
[parent directory]		
ALDI Core Range-Quotation-BLM PASSATA EX ITALY.xls	93.0 kB	3/23/15, 12:00:00 AM

The spreadsheet can then be viewed (and saved if required).

1	Associated Customs & Forwarding Services		
2	285 Coward Street, Mascot NSW 2020 Australia		
3	Ph: 61 2 9316 9466 Fax: 61 2 9316 9141		
4	Email: info@acagents.com.au		
5	ABN: 15 409 278 410		
6			
7	20' Import Seafreight Quotation		
8	Customer Details	Date:	March 2015
9	ALDI Stores	Quote Ref:	2014-010357
10	Attention: Alexandra Molina	Quoted By:	Tania
11	Logistics Manager	Validity:	2nd Quarter 2015 (but subject to change if any major Port/Shipping Line increases come into effect)
12			
13			
14	Origin	Martorano I-43123 Parma	
15	Destination	Sydney/Melbourne/Brisbane/Adelaide/Fremantle	
16	Commodity	Passata Pasta Sauce 45875	
17			
18	Currency		EUR

2.4 Security, Administration and Troubleshooting

Please advise ACF of any new users so that they can be allocated a unique login and password. For security reasons, please advise ACF of any departing staff who have had access to the system so that their logon can be disabled.

If you experience difficulties logging on or downloading spreadsheets:

1. Please try closing your internet browser and trying the logon process again.
2. If still experiencing difficulties, please contact ACF on 02-931609466